

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
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Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
January 11, 2025

Jerry Yacoviello called the meeting to order at 6:03 pm.

ROLL CALL

Jerry Yacoviello, Kim McGee, Jim McGee, Bruce Briggs, Pam Church, and Gary Rankin answered roll call.

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Dave Coldren-KLH

PLEDGE OF ALLEGIANCE

REORGANIZATION

Bruce Briggs made a motion to nominate Kim McGee as the new secretary treasurer with all other positions remaining the same. Gary Rankin seconded all others in favor none opposed motion carries.

PUBLIC COMMENT

Kobe Sarracino
R.C Cassidy

MEETING MINUTES

Motion to accept the minutes from the December 11, 2024, meeting, made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for December 2024, made by Bruce Briggs. Second by Kim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for December 2024, made by Bruce Briggs. Second, Kim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Reed Beds we discussed during the engineer's report. So the work has begun and the cleaning of them is going well.

We have received a small decrease in the unemployment tax that we pay through the PMAA, we were at 2.7 percent, which will now be 2.5 percent.

Motion to accept the Managers report made by Kim McGee. Seconded by Jim McGee all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

The gentlemen are working on installing the new remote gate opener.

Motion to accept Sewerage Treatment Report made by Bruce Briggs. Seconded by Gary Rankin all in favor none opposed motion carries

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Gary Rankin. Seconded by Kim McGee all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Engineer advise the reed bed project has started. We will continue with them and keep everyone updated.

The authority has been given the opportunity to present to the LSA committee for the local shares' application for the reed beds on January 14, 2025, at 12:50pm.

Motion to accept the engineers report made by Kim McGee. Seconded by Bruce Briggs all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Liens are being worked and updated.

No contact with the Creps developers' agreements.

No information on the Pogonavich property at 1442 Langeloth Road, Langeloth PA.

Solicitor, Manager and Engineer continue to work on Grease Trap rules and regulations.

Motion to accept the legal report made by Bruce Briggs. Seconded by Jim McGee all in favor none opposed motion carries.

OLD BUSINESS

None.

NEW BUSINESS

None

CORRESPONDENCE

None.

Motion to adjourn at 6:28pm made by Kim McGee Seconded by Bruce Briggs all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this
5th Day of February 2025 while in regular session.

Shari Crawford
Board Chairperson

Attest: Kim McGee
Secretary/Treasurer